

**Minutes of Waberthwaite & Corney Parish  
Council Meeting held at Waberthwaite & Corney District  
Village Hall, 7.30 pm on 9th October 2023**

| <b>Item</b>  |   | <b>Action</b>  |
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| <b>1. Present</b>  | Chairman. N. Southward, Vice chair, M Steele, Cllrs: R Thornton, J Varden, A Pritt, A Clegg Clerk: G Savage   |  |
| <b>2. Apologies for absence</b>  | Cllr E. Wilson – This was accepted and approved by the Council. Cllr A Hadwin – No apologies given.   |  |
| <b>3. Declaration of Interest</b>  | None  |  |
| <b>4. Minutes</b>  | It was proposed by Cllr M Steele, seconded by Cllr J Varden and resolved that the Chairman sign the minutes of the meeting held on 11 <sup>th</sup> September 2023.   |  |
| <b>5. Public Participation.</b>  | None  |  |
| <b>6. Progress Reports</b>   |   |  |
| <b>6(a) Highways</b>   |   |  |
| <b>Millgate to Broadoak footway, some of the work has been completed. Footway requires regular cutting back of the hedge and the drain on the footway is overgrown and floods. French drain along the footway where the stone in the filter drain has washed away. Postcode at top of the footway LA19 5YN. The footway has been cut back but the work on the drains is still outstanding.</b> | No further update, Highways Ref: EI/165015  | Clerk to monitor progress, to email ref to Cllr A Pratt to progress.   |
| <b>School flashing light speed limit, not working.</b>   | Clerk emailed Matthew Reeves at Cumberland Council, school sign attached to the flashing light post had fallen down after bad weather. School sign removed. No further progress on repair to the school speed warning system. | Clerk to report sign to Highways and chase the repair/replacement of the school light warning system with Councillor A Pratt and Cumberland. |
| <b><u>LDNP</u></b>   |   |  |
| <b>Peggy's Lonning/Hall Waberthwaite – Lonning floods and potholes present. Outstanding footpath repairs and drainage problems on Peggy's Lonning.</b>   | No further update.  | Clerk to contact Cllr A Pratt.   |
| <b>6(b) Parish Council Facebook page.</b>  | Clerk established free to put article in Parish Magazine, deadline missed for last month, will send article before 12/10/23, Cllr M Steele to forward relevant email contact.   | Clerk to make arrangements for Parish Magazine article.  |
| <b>6(c) Community Plan</b>   | No further update on funding. It was resolved that Parish Council would wait to see if funding available before taking any further decision and the Chair would review the last Community Plan.                               | Chair to review the Community Plan.  |

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| <b>6(d) Defibrillator Grant</b>  | No update.   | Clerk to monitor situation.                        |
| <b>7. Unitary Councillor report</b>  | Nothing to report.   |  |
| <b>8.Finance</b>   |  |  |
| <b>8 (a) To consider the statements of accounts 02/10/2023 – Current account £102.56 Deposit account £10,970.65</b>  | It was proposed by Cllr J Varden, seconded by Cllr A Pritt and resolved that the accounts be accepted.   |  |
| <b>8(b) To consider the following payments:</b> <ul style="list-style-type: none"> <li>• Clerks' monthly salary – October 2023 £104.80 (pay progression.)</li> <li>• HMRC / PAYE – October 2023 £15.80</li> <li>• Bank monthly charge – October 2023 £8 each month</li> <li>• HugoFox website yearly fee - £122.28</li> <li>• Zurich Insurance yearly fee - £214.00</li> <li>• Village Hall yearly rental £40</li> </ul> | It was proposed by Cllr J Varden, seconded by Cllr A Pritt and resolved that the accounts be accepted.   |  |
| <b>8 (c) To note the receipt of payments:</b> <ul style="list-style-type: none"> <li>• Monthly bank charge £8 – 08/09/23</li> <li>• HMRC/PAYE £16.00 – 26/09/23</li> <li>• Clerks' September salary £104.80 – 20/07/23</li> <li>• Hugofox Ltd £122.28 – 26/09/23</li> </ul>  | Noted  |  |
| <b>9. Clerk's report on any actions taken under delegated powers.</b>  | None to report.  |  |
| <b>10. Correspondence for Information:</b>   | Emails circulated to councillors for information ,there are no outstanding matters arising from correspondence.  |  |
| <b>11.Planning Applications.</b>   | None received.   |  |
| <b>12. Parish Matters</b>  |  |  |
| <b>12(a)Budget 2024/25</b>   | Budget discussed, it was resolved that alterations are to be made and budget agreed at next meeting.   | Clerk to make amendments to budget.                |
| <b>12(b)Asset Register</b>   | It was resolved that alterations are required to the asset register and agreed at next meeting.  | Clerk to amend asset register.                     |
| <b>12(c)Councillors email accounts</b>   | Recent guidance has recommended Councillors have their own email account and not to use their personal email accounts for council matters. It was resolved to continue with the current practice.  |  |
| <b>13. Councillors' reports and items for future agenda.</b>   | Cllr M Steele raised that the phone box located at Broadoak was in a bad state, requiring repairs and repainting. Cllr Steele proposed to do the work if materials are provided. Cllr Thornton raised that the road from Newbiggin to the viaduct was in a bad state of repair and keeps flooding. | Clerk to add these 2 items to next month's agenda. |

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| <b>14. Date of next Parish meeting.</b> | It was proposed, seconded and resolved that the next meeting would be on Monday 13 <sup>th</sup> November 2023 in Waberthwaite, Corney & District Village Hall at 7.30 PM. |  |
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The meeting closed at 8.45 pm.