

**Minutes of Waberthwaite & Corney Parish  
Council Meeting held at Waberthwaite & Corney District  
Village Hall, 7.45 pm on 9<sup>th</sup> May 2023**

Item		Action
<b>1. Present</b>	Chairman. N. Southward, Vice chair, M Steele, Cllrs: R Thornton, A Clegg, E Wilson, A Hadwin, J Varden Clerk: G Savage	
<b>2. Apologies for absence</b>	Cllr A Pritt - This was accepted and approved by the Council.	
<b>3. Declaration of Interest</b>	None	
<b>4. Minutes</b>	It was proposed by Cllr M Steele, seconded by Cllr E Wilson and resolved that the Chairman sign the minutes of the meeting held on 11 <sup>th</sup> April 2023.	
<b>5. Public Participation.</b>	None	
<b>6. Progress Reports</b>		
<p data-bbox="89 1021 300 1059"><b>6(a)Highways</b></p> <p data-bbox="89 1093 563 1570"><b>Millgate to Broadoak footway, some of the work has been completed. Footway requires regular cutting back of the hedge and the drain on the footway is overgrown and floods. French drain along the footway where the stone in the filter drain has washed away. Postcode at top of the footway LA19 5YN. The footway has been cut back but the work on the drains is still outstanding.</b></p> <p data-bbox="89 1794 512 1865"><b>School flashing light speed limit, not working.</b></p>	<p data-bbox="608 1115 1225 1193">No further update, Highways state repairs will be completed within this financial year.</p> <p data-bbox="608 1805 1209 1917">Clerk spoke to Highways today and no further updates, to pass to supervisor and have requested call back.</p>	<p data-bbox="1249 1093 1485 1171">Clerk to monitor progress.</p> <p data-bbox="1249 1794 1528 1973">Clerk to refer again to Trudy Harrison's office and speak to Waberthwaite school.</p>

<b><u>LDNP</u></b> <b>Peggy's Lonning/Hall Waberthwaite – Lonning floods and potholes present. Outstanding footpath repairs and drainage problems on Peggy's Lonning.</b>	Drainage situation has not improved on Peggy's Lonning.	Clerk to refer matter to Unitary Councillor Andy Pratt.
<b>7. Unitary Councillor report</b>	Nothing to report	
<b>8.Finance</b>		
<b>8 (a) To consider the statements of accounts – Current account £2798.54 Deposit account £9086.25 monthly bank charge: 8/4/2023 £8 each month.</b>	It was proposed by Cllr J Varden, seconded by Cllr A Hadwin and resolved that the accounts be accepted.	
<b>8 (b) To consider the following payments:</b> <ul style="list-style-type: none"> <li>• Clerks May salary £102.80</li> <li>• HMRC/PAYE £15.60</li> <li>• Internal Audit carried out by Fiona Roberts £70</li> </ul>	It was proposed by Cllr E Wilson, seconded by Cllr R Thornton and resolved that the payments be accepted.	
<b>8 (c) To note the receipt of payments:</b> <b>Precept £2700 28/4/2023</b>	Noted	
<b>8 (d) To consider signing the Accounting Statements/Annual Governance Statement for the year 2022/23</b>	It was proposed by Cllr J Varden, seconded by Cllr R Thornton and resolved that all the accounts be accepted and signed by the chair.	
<b>8 (e) To receive and note the bank reconciliation statements dated 31 March 2023 this statement forms part of the Internal Audit review for financial year end.</b>	Noted	

<b>8 (f) To consider the report from the Internal Auditor and act on actions raised.</b>	It was proposed by Cllr J Varden, seconded by Cllr R Thornton and resolved that all the accounts be accepted. It was also resolved that VAT would not be reclaimed due to the small value.	
<b>8 (g) To consider the Budget Comparison Verbal Report 2022/23 – No elections therefore £2000 accounted for in the budget was not required.</b>	It was proposed by Cllr J Varden, seconded by Cllr R Thornton and resolved that all the accounts be accepted.	
<b>8 (h) To approve the accounting statement and submission/ certificate of exemption- AGAR 2022/23 Form 2.</b>	It was proposed by Cllr J Varden, seconded by Cllr R Thornton and resolved that the accounting statement and AGAR certificate of exemption submission be accepted. The Chairman signed the documents for submission.	
<b>8 (i) To note the following payments:</b> <ul style="list-style-type: none"> <li>• Clerks April salary £103 – 21/4/23</li> <li>• HMRC/PAYE £15.40 - 21/4/23</li> <li>• Calc £133.45 - 17/4/23</li> <li>• Clerk expenses £29.70 - 8/5/23</li> <li>• ICO Fee £40 – 8/5/23</li> </ul>	Noted.	
<b>9. Clerk's report on any actions taken under delegated</b>	None to report.	
<b>10. Correspondence for Information</b>	None received.	
<b>11.Planning Applications.</b>	None received.	
<b>12. Register of Interest documents and</b>	The new register of Interest documents and acceptance of office documents were completed by Councillors.	Clerk to publish on the Parish Council website.
<b>13.. Councillors' reports and items for future agenda.</b>	Nothing to report.	
<b>14. Date of next Parish meeting.</b>	It was proposed, seconded and resolved that the next meeting would be on 12 <sup>th</sup>	

	June 2023 in Waberthwaite, Corney & District Village Hall at 7.30 PM.	
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The meeting closed at 8.15 PM